

Fire Watch Definition as per NFPA 1, Section 3.3.125:

The assignment of a person or persons to an area for the express purpose of notifying the fire department, the building occupants, or both of an emergency; preventing a fire from occurring; extinguishing small fires; or protecting the public from fire or life safety dangers.

A fire watch is required when a fire protection system fails for more than 4 hours within a 24 hour period (fire alarm and/or fire sprinkler system). The fire watch is required during the periods of occupancy until such reasons for system being down are completed and brought back to full operational service.

Fire Watch Duties for Personnel serving as Fire Watch:

- A) Conduct constant patrols of the entire facility as specified.
- B) Identify any fire, life or property hazards.
- C) Notify the University Police Dispatcher if a fire is discovered by calling 911. Give the exact address, name of building and type of emergency.
- D) Notify occupants of the facility to evacuate. Pull a manual fire alarm pull-station in the building if available.
- E) Must have and determine at least one means of communication with the University Police Dispatcher. (cellular or landline)
- F) Maintain log of fire watch activities.
- G) Have knowledge of the location and use of fire protection equipment, such as a fire extinguisher(s).
- H) Fire watch personnel cannot have any other duties besides their assigned fire watch tasks.
- I) The fire watch will not perform firefighting duties beyond the scope of their abilities.

Name(s) of designated fire watch personnel:

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