



# NOTICE OF INTENT TO USE GENERIC PERMIT FOR DISCHARGE OF STORMWATER FROM PHASE II MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-621.300(7)(b), F.A.C.)

**For FDEP Internal Use Only**  
Permit ID: FLR \_\_\_\_\_

**INSTRUCTIONS:**

- This NOI must be completed and submitted to the Department to authorize use of the Generic Permit for Discharge of Stormwater from Phase II Municipal Separate Storm Sewer Systems ("MS4 GP"), provided in Rule 62-621.300(7)(a), F.A.C.
- The type of municipal separate storm sewer system that qualifies for coverage under the MS4 GP and the applicable Phase II MS4 stormwater management program requirements are specified in the permit. You should familiarize yourself with the MS4 GP before completing this NOI.
- Submit this fully completed NOI, permit fee, and required attachments by mail to the address in the box at right. **DO NOT SUBMIT any materials not in the checklist in Section V. of this NOI.**
- **Please print or type information in the appropriate areas below and complete each section.**

**Submit NOI, permit fee, and required attachments to:**  
 NPDES Stormwater Notices Center  
 M.S. #3585  
 Florida Department of  
 Environmental Protection  
 2600 Blair Stone Road  
 Tallahassee, FL 32399-2400

SECTION I. PHASE II MS4 OPERATOR INFORMATION			
	Name of the Phase II MS4 Operator: University of South Florida		
	Name of the Phase II MS4 Responsible Authority: Willam Land		
	Title: Director, Environmental Health & Safety		
	Mailing Address: 4202 East Fowler Avenue, OPM 100		
	City: Tampa	Zip Code: 33620	County: Hillsborough
	Telephone Number: (813) 974-0872		
	Name of the Designated Phase II MS4 Stormwater Management Program Contact: Julie Van Horn		
	Title: Safety and Compliance Officer		
	Department: Environmental Health & Safety		
	Mailing Address: 4202 East Fowler Avenue, OPM 100		
	City: Tampa	Zip Code: 33620	County: Hillsborough
	Telephone Number: (813) 974-0872		
	E-mail Address: julie10@usf.edu		
	Location of the Phase II MS4 (if different than the mailing address in Section I.C. above):		
	Street Address:		Received
	City:	Zip Code:	4/30/2021
			Florida Department of
	Approximate center of the Phase II MS4:		Environmental Protection
	Latitude: 28 ° 3 ' 45 "	Longitude: 82 ° 24 ' 46 "	NPDES Stormwater Program
	Phase II MS4 ownership status (check one):		Notices Center
	<input checked="" type="checkbox"/> Public <input type="checkbox"/> State <input type="checkbox"/> Federal		
<b>G.</b>	Total resident population of the Phase II MS4: 5,333		
<b>H.</b>	Name of the urbanized area(s) the Phase II MS4 is located within (if applicable): City of Tampa		
<b>I.</b>	Name of the Water Management District the Phase II MS4 is located within (check all that apply):		
	<input type="checkbox"/> Northwest Florida Water Management District <input checked="" type="checkbox"/> Southwest Florida Water Management District		
	<input type="checkbox"/> Suwanee River Water Management District <input type="checkbox"/> St. John's River Water Management District		
	<input type="checkbox"/> South Florida Water Management District		

**SECTION II. SHARING RESPONSIBILITY**

You may rely on another entity to satisfy some or all of your permit obligations if the conditions in Part IX of the MS4 GP are met. Another entity may implement one or more of the measures and/or a component of a measure on your behalf. You may rely on another entity to satisfy all permit obligations (including annual reporting) but only if the entity is permitted under Chapter 62-624, F.A.C. Note the following:

- You will remain responsible for compliance with your permit obligations if the other entity(ies) fails to implement the control measure(s) or a component thereof on your behalf. You must establish a written agreement with the other entity(ies) before submitting this NOI.
- Relying on another entity, or entities, either partially or fully does not preclude you from the obligation to fully complete this NOI, including the information required in Section IV.

<b>A.</b>	<b>1.</b>	Has another entity, regulated under Chapter 62-624, F.A.C., agreed to implement <u>all</u> of your permit obligations on your behalf? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If yes, complete Section II.A.2. If no, skip to Section II.B.			
	<b>2.</b>	Name of Entity:		
		Contact Name:		
		Title:		
		Department:		
		Mailing Address:		
		City:	Zip Code:	County:
		Telephone Number:		
E-mail Address:				

<b>B.</b>	<b>1.</b>	Has another entity agreed to implement one or more of the minimum control measures (or a component thereof) on your behalf? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If yes, complete Sections II.B.2. and II.B.3. (See the note below for any additional entities)			
	<b>2.</b>	Control measure(s) or component of a control measure to be implemented by the other entity:		
	<b>3.</b>	Name of Entity:		
		Contact Name:		
		Title:		
		Department:		
		Mailing Address:		
		City:	Zip Code:	County:
		Telephone Number:		
E-mail Address:				

**Note:** For each additional entity sharing stormwater management program responsibilities with you, provide on a separate sheet the information requested in Sections II.B.2. and II.B.3. Title the sheet "Section II.B: Additional Entities Information" and attach it to this NOI.

**SECTION III. RECEIVING WATERS**

Identify the named receiving waterbodies to which your Phase II MS4 discharges. Include all such waterbodies known to you at the time of this application:

Hillsborough River	_____	_____
Lake Behnke	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION IV. MINIMUM CONTROL MEASURES**

A. Complete the Phase II MS4 Stormwater Management Program (SWMP) Elements Form in Appendix A for each minimum control measure described in Part VI. of the MS4 GP, except the Post-construction Stormwater Management in New Development and Redevelopment minimum control measure if you have chosen the qualifying alternative program option for this measure under Part X. of the permit. If you choose, however, to implement BMPs for the Post-construction measure, please complete a SWMP Elements Form for the measure.

Include in the SWMP Elements Form all best management practices (BMPs) currently in place or planned for each element of each minimum control measure. There is no limit to the number of BMPs you may include. Make copies of the form as necessary to accommodate all of your BMPs. The completed forms, in their entirety, will be considered by the Department to be the outline of your proposed stormwater management program. Attach all completed forms to this NOI.

B. Provide the total number of pages of SWMP Elements Forms that are attached to this NOI for each minimum control measure:

<u>Minimum Control Measure</u>	<u># of Pages</u>
Public Education and Outreach as to Stormwater Impacts	1
Public Involvement/Public Participation	2
Illicit Discharge Detection and Elimination	3
Construction Site Stormwater Runoff Control	3
Post-construction Stormwater Management in New Development and Redevelopment	1
Pollution Prevention/Good Housekeeping for Municipal Operations	3

**SECTION V. MATERIALS TO BE SUBMITTED WITH THIS NOI**

Only the following materials are to be submitted to the Department along with your fully completed and signed NOI (check the appropriate box to indicate whether the item is attached or is not applicable):

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <u>Attached</u>                     | <u>N/A</u>                          |  |
| <input checked="" type="checkbox"/> |                                     | The permit application fee, as prescribed by Rule 62-4.050(4)(d)(6), F.A.C. Make all check and money orders payable to the Florida Department of Environmental Protection.   |
| <input checked="" type="checkbox"/> |                                     | A fully completed Phase II MS4 Stormwater Management Program Elements Form (see Appendix A) for <u>each</u> minimum control measure except the Post-construction Stormwater Management in New Development and Redevelopment minimum control measure if you have chosen the qualifying alternative program option for this measure under Part X. of the MS4 GP. |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Additional entities information, as required under the note in Section II.B. of this NOI.  |

**DO NOT SUBMIT ANY OTHER MATERIALS**

(such as your complete Stormwater Management Plan, ordinances, storm sewer map, public outreach, etc.)

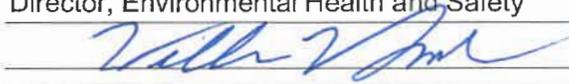
**SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE**

The Responsible Authority listed in Section I.B. of this NOI must sign the following certification statement:<sup>1</sup>

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Phase II MS4 Responsible Authority (type or print): William Land

Title: Director, Environmental Health and Safety

Signature:  Date: 12/9/2020

<sup>1</sup> Signatory requirements are contained in Rule 62-620.305, F.A.C.

**INSTRUCTIONS FOR APPENDIX A  
PHASE II MS4 STORMWATER MANAGEMENT PROGRAM (SWMP) ELEMENTS FORM**

**General Instructions**

- Complete this form for each minimum control measure described in Part VI. of the Generic Permit for Discharge of Stormwater from Phase II Municipal Separate Storm Sewer Systems ("MS4 GP") provided in Rule 62-621.300(7)(a), F.A.C., except the Post-construction Stormwater Management in New Development and Redevelopment minimum control measure if you have chosen the qualifying alternative program option for this measure under Part X. of the permit. If you choose, however, to implement BMPs for the Post-construction measure, please complete a SWMP Elements Form for the measure.
- Include all best management practices (BMPs) currently in place or planned for each element of each minimum control measure. There is no limit to the total number of BMPs you may include.
- Make copies of the form as necessary to accommodate all of your BMPs.
- The completed forms, in their entirety, will be considered by the Department to be the outline of your proposed stormwater management program. Attach the forms to the NOI and submit to the Department at the address provided on the NOI.
- **Please print or type information in the appropriate areas of this form.**

**Section A.I: MINIMUM CONTROL MEASURE**

- Indicate which minimum control measure the BMPs in Section A.II. address. Check only one measure. Use a separate form for each measure.

**Section A.II: BEST MANAGEMENT PRACTICES**

- Include BMPs only for the measure you have identified in Section A.I. The Department encourages the use of the Florida Land Development Manual: A Guide to Sound Land and Water Management (FDER, 1988) and the U.S. Environmental Protection Agency's National Menu of Best Management Practices for Storm Water Phase II in developing Phase II stormwater management programs. Both are available from the Department.
- Element ID: Table 1 below includes all the minimum control measure elements required under Part IV. of the MS4 GP. Using Table 1, identify which element of the minimum control measure each BMP addresses. For example, a BMP addressing the procedures for site plan review under the Construction Site Stormwater Runoff Control Minimum Control Measure would be labeled as "4d." You must include at least one BMP for each element.
- BMP Number: For each minimum control measure, number the BMPs starting with 01 and continue the numbering in sequential order on any additional forms for the measure. The numbering of the BMPs is for reference purposes only and does not provide additional weight to, nor prioritize, one BMP over another.
- Measurable Goals: List the measurable goal(s) for each BMP. You must include at least one measurable goal for each BMP and may include as many as necessary for the BMP – you are not limited to the four lines provided on the form.
- Schedule for Implementation/Completion: For each measurable goal, include the year each action will be implemented and, as applicable, the interim milestones, completion date, or planned frequency of the action.
- Responsible Entity/Department: Include the name of the entity (if other than the Phase II MS4 Operator) or of the internal department (if it is the Phase II MS4 Operator) responsible for implementing or coordinating each BMP.

**Page Numbering**

- Once this form has been completed for each minimum control measure, place the forms in an order corresponding to the order of the measures in Table 1 (below) and number the forms accordingly at the bottom of each.

**Table 1: Minimum Control Measure Required Elements**

Element ID	Description of Minimum Control Measure Required Elements
1a	<p><b>1. Public Education and Outreach Minimum Control Measure:</b></p> <p>a) Implement a public education program to distribute educational materials to the community or conduct equivalent outreach activities about the impacts of stormwater discharges on water bodies and the steps that the public can take to reduce pollutants in stormwater runoff.</p>
2a	<p><b>2. Public Participation/Involvement Minimum Control Measure:</b></p> <p>a) Comply with State and local public notice requirements when implementing a public involvement/public participation program.</p>
	<p><b>3. Illicit Discharge Detection and Elimination Minimum Control Measure:</b></p>
3a	<p>a) Develop, if not already completed, a storm sewer system map, showing the location of all known outfalls and the names and location of all surface waters of the State that receive discharges from those outfalls.</p>
3b	<p>b) To the extent allowable under State or local law, effectively prohibit through ordinance, or other regulatory mechanism, of non-stormwater (i.e., "illicit") discharges into the storm sewer system and implement appropriate enforcement procedures and actions.</p>
3c	<p>c) Develop and implement a plan to detect and eliminate non-stormwater discharges, including illegal dumping, to the MS4.</p>
3d	<p>d) Inform public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste.</p>
	<p><b>4. Construction Site Stormwater Runoff Control Minimum Control Measure:</b></p>
4a	<p>a) Develop and implement, to the extent allowable under State or local law, an ordinance or other regulatory mechanism to require erosion and sediment controls, as well as sanctions to ensure compliance, to reduce pollutants in any stormwater runoff to the Phase II MS4 from construction activities that result in a land disturbance of greater than or equal to one acre. Reduction of pollutants associated with stormwater discharges from construction activity disturbing less than one acre must also be included if that construction activity is part of a larger common plan of development or sale that would disturb one acre or more.</p>
4b	<p>b) Develop and implement requirements for construction site operators to implement appropriate erosion and sediment control best management practices.</p>
4c	<p>c) Develop and implement requirements for construction site operators to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at the construction site that may cause adverse impacts to water quality.</p>
4d	<p>d) Develop and implement procedures for site plan review that incorporate consideration of potential water quality impacts.</p>
4e	<p>e) Develop and implement procedures for receipt and consideration of information submitted by the public.</p>
4f	<p>f) Develop and implement procedures for site inspection and enforcement of control measures.</p>
	<p><b>5. Post-construction Stormwater Management in New Development and Redevelopment Minimum Control Measure: NOT REQUIRED IF USING QUALIFIED ALTERNATIVE PROGRAM</b></p>
5a	<p>a) Use an ordinance or other regulatory mechanism, to the extent allowable under State or local law, to address from post-construction runoff from new development and redevelopment projects that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale, that discharge into the Phase II MS4. The program must require that controls be in place that would prevent or minimize water quality impacts from new development or redevelopment.</p>
5b	<p>b) Develop and implement strategies that include a combination of structural and/or non-structural best management practices (BMPs) appropriate for the community.</p>
5c	<p>c) Require adequate long-term operation and maintenance of BMPs.</p>
	<p><b>6. Municipal Operation Pollution Prevention and Good Housekeeping Minimum Control Measure:</b></p>
6a	<p>a) Develop and implement an operation and maintenance program that has the ultimate goal of preventing or reducing pollutant runoff from MS4 operator activities, such as park and open space maintenance, fleet and building maintenance, new construction and land disturbances, and stormwater system maintenance.</p>
6b	<p>b) Using training materials that are available from EPA, the Department, or other organizations, include employee training to prevent and reduce stormwater pollution from MS4 operator activities.</p>

**SECTION A.I. MINIMUM CONTROL MEASURE (check only one)**

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> 1. Public Education and Outreach | <input type="checkbox"/> 3. Illicit Discharge Detection/Elimination     | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional) |
| <input type="checkbox"/> 2. Public Involvement/Participation         | <input type="checkbox"/> 4. Construction Site Stormwater Runoff Control | <input type="checkbox"/> 6. Pollution Prevention/Good Housekeeping             |

**SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form**

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
1a	01	<p><b>Internet Distribution</b></p> <p>The University maintains a web site devoted to educating the University community about stormwater issues, its pollutant impacts, methods to lessen pollutant discharges, the University's SWMP and a means to report illicit discharges.</p> <p>Post and update as need be stormwater information on web page.</p> <p>Provide link for students and staff at trainings, via Inside USF Weekly Newsletter, and through email list serves.</p>	<ol style="list-style-type: none"> <li>1. Document and report the number of times students and staff are provided with the stormwater link.</li> <li>2. Document and report the number of updates to the webpage as it relates to stormwater.</li> <li>3. Document and report the number of hits on the webpage.</li> <li>4. Document and report the titles or subjects of the information on the website.</li> </ol>	1. Permit years 1-5	Facilities Management
1a	02	<p><b>Notify Lessees and Other Separate Entities</b></p> <p>Distribute educational material to the lessees and other separate entities that would provide them with the understanding of the impacts of stormwater discharges on water bodies and the steps they can take to reduce pollutants and stormwater runoff.</p> <p>Remind lessees and other Separately Operated Entities of the University's SWMP and their requirement to implement the applicable Control Measures within their context area.</p> <p>Include copy of University's MS4 SWMP and identify applicable BMPs.</p>	<ol style="list-style-type: none"> <li>1. Document and report the number of educational materials provided.</li> <li>2. Document and report the number of Lessees contacted.</li> </ol>	1. Permit years 1-5	Facilities Management
1a	03	<p><b>Communications</b></p> <p>Stormwater information will be published quarterly in the Note-a-Bull communication which is distributed via email to all students.</p> <p>Stormwater information will be published quarterly in the myUSF Student Announcements landing page.</p>	<ol style="list-style-type: none"> <li>1. Document and report the number of times communications with stormwater messages were distributed via Note-a-Bull.</li> <li>2. Document and report the number of times communications with stormwater messages were displayed in the myUSF Student Announcements landing page.</li> </ol>	1. Permit years 1-5	Facilities Management

**SECTION A.I. MINIMUM CONTROL MEASURE (check only one)**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> 1. Public Education and Outreach               | <input type="checkbox"/> 3. Illicit Discharge Detection/Elimination     | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional) |
| <input checked="" type="checkbox"/> 2. Public Involvement/Participation | <input type="checkbox"/> 4. Construction Site Stormwater Runoff Control | <input type="checkbox"/> 6. Pollution Prevention/Good Housekeeping             |

**SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form**

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
2a	01	<p>Public Input – Master Plan Update</p> <p>Include and update BMPs in stormwater sub-element of Element 9 (General Infrastructure) in the University's "05" Master Plan update and every 5yr. reoccurring update by:</p> <ol style="list-style-type: none"> <li>Updating goals, objectives and policies for the stormwater sub-element in the Master Plan.</li> <li>Submitting to the host government and outside agencies for review as required, FS 1013.30.</li> <li>Submitting for outside community input through Public Hearings as required, FS 1013.30.</li> <li>Make appropriate changes to sub-element based on comments.</li> <li>Keep records of community and Agency inputs and requests for stormwater objectives and improvements.</li> </ol>	<ol style="list-style-type: none"> <li>Document and report the number of Master Plan meetings held.</li> <li>Document and report the number of attendees at the Master Planning meetings.</li> <li>Document and report number of suggestions, comments and reports received from Host Government, Agencies and public community.</li> </ol>	Every fifth year of MP cycle.	Facilities Management
2a	02	<p>Public Input – Campus Public (Employees and Students)</p> <p>Provide contact information to Campus Constituency for submitting input via website, Consumer Confidence Report for drinking water (sent by email and posted), and a public notice in the student newspaper.</p> <p>Track the number of inquiries about stormwater.</p>	<ol style="list-style-type: none"> <li>Document and report annually the number of inputs offered from Employees.</li> <li>Document and report annually the number of inputs offered from Students.</li> </ol>	1. Permit years 1-5	Facilities Management

**SECTION A.I. MINIMUM CONTROL MEASURE (check only one)**

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> 1. Public Education and Outreach<br><input type="checkbox"/> 2. Public Involvement/Participation | <input type="checkbox"/> 3. Illicit Discharge Detection/Elimination<br><input type="checkbox"/> 4. Construction Site Stormwater Runoff Control | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional)<br><input type="checkbox"/> 6. Pollution Prevention/Good Housekeeping |
|--|--|--|

**SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form**

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
2a	03	<b>Participation</b> Encourage student body participation in projects related to the impacts of stormwater discharge. For example, storm drain marking or a campus clean-up day where volunteers pick up litter in open space and along roadways. Provide assistance to civil engineering students for stormwater assignments and assist with project data collection and analysis when requested.	1. Document and report the number of student inquiries for stormwater projects and assignments.  2. Document and report the number of students assisted with stormwater projects.	1. Permit years 1-5	Facilities Management
2a	04	Advertise and hold stormwater presentations for the university community	1. Document and report the number of stormwater presentations held and the number of attendees.	1. Permit years 1-5	Facilities Management
2a	05	Collaborate with the FDEP Water Quality Restoration Program to provide a forum for University/local community education regarding stormwater awareness/issues. Partner with DEP to advertise and host Florida Stormwater, Erosion, and Sedimentation Control Inspector Training & Certification to outside community.	1. Develop partnership with FDEP Water Quality Restoration Program to provide public education events including but not limited to hosting Florida Stormwater Erosion, and Sedimentation Control Inspector Training course.	1. Permit year 2	Facilities Management
			2. Document and report the number of education events and the number of attendees.	2. Permit years 1-5	

**SECTION A.I. MINIMUM CONTROL MEASURE (check only one)**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> 1. Public Education and Outreach    | <input checked="" type="checkbox"/> 3. Illicit Discharge Detection/Elimination | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional) |
| <input type="checkbox"/> 2. Public Involvement/Participation | <input type="checkbox"/> 4. Construction Site Stormwater Runoff Control        | <input type="checkbox"/> 6. Pollution Prevention/Good Housekeeping             |

**SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form**

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
3a	01	<p>An Atlas of the University's stormwater drainage system is maintained by the Facilities Management Department. This Atlas maps the entire stormwater utility system comprising of street inlets, yard catch basins, piping from these collection points to the stormwater management ponds for treatment and attenuation of the runoff. This system manages and outfalls from two major basins (East and West). East outfall discharges to the lower Cypress Creek watershed of the Hillsborough River. The West outfall discharges from USF Lake Behnke into the City of Tampa's "Duck Pond" system and is conveyed to the lower Hillsborough River.</p> <p>This map is updated for changes resulting from new construction and shared with all entities having responsibilities for portions of the system.</p> <p>The University is developing a GIS database of the MS4 which will include identifying the interconnections to the City of Tampa's system</p>	<ol style="list-style-type: none"> <li>1. Document and report any updates or changes to the University's mapping of its storm water drainage system. This is to include any new, removed, or adjusted inlets, catch basins, piping, ponds, control structures, and outfalls.</li> <li>2. Document and report any updates or changes to the GIS database.</li> <li>3. Report percent completion of the GIS database.</li> </ol>	Permit years 1-5	Facilities Management
3a	02	<p>Inventory the University's owned and maintained structures to include linear feet of storm-drain pipes, number of curb inlets, catch basins, and number of stormwater retention, and stormwater detention ponds.</p>	<ol style="list-style-type: none"> <li>1. Report total linear feet of ditch.</li> <li>2. Report total linear feet of swales.</li> <li>3. Report number of stormwater detention ponds.</li> <li>4. Report number of stormwater retention ponds.</li> <li>5. Report number of curb inlets.</li> <li>6. Report number of outfalls.</li> <li>7. Report number of catch basins.</li> <li>8. Report total linear feet of pipe.</li> <li>9. Report total linear feet of exfiltration trench.</li> <li>10. Document and report all known interconnections to the City of Tampa's MS4.</li> </ol>	Permit years 1-5	Facilities Management

**SECTION A.I. MINIMUM CONTROL MEASURE (check only one)**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> 1. Public Education and Outreach    | <input checked="" type="checkbox"/> 3. Illicit Discharge Detection/Elimination | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional) |
| <input type="checkbox"/> 2. Public Involvement/Participation | <input type="checkbox"/> 4. Construction Site Stormwater Runoff Control        | <input type="checkbox"/> 6. Pollution Prevention/Good Housekeeping             |

**SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form**

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
3b	01	University has official Policy No. 6-023 that prohibits illicit discharges and improper disposal to the MS4, and includes sanctions to ensure compliance.	1. Document and report any changes to the policy if applicable.	1. Permit years 1-5	Facilities Management
3c	01	Conduct system wide inspections as specified in the written USF MS4 Stormwater Procedures with particular attention to system inputs and outfall points. Inform field personnel as to how to identify illicit discharges and incorporate into daily activities. Implement inspection program for quarterly overview of grounds and systems. Track the number of illicit discharges discovered by University staff during proactive inspections.	1. Document and report the number of proactive illicit discharge inspections conducted.	1. Permit years 1-5	Facilities Management
			2. Document and report number of illicit discharges found.	2. Permit years 1-5	Facilities Management
			3. Document and report number of illicit discharges eliminated.	3. Permit years 1-5	Facilities Management
			4. Document and report number of enforcement actions initiated.	4. Permit years 1-5	Facilities Management

**SECTION A.I. MINIMUM CONTROL MEASURE (check only one)**

1. Public Education and Outreach     
  3. Illicit Discharge Detection/Elimination     
  5. Post-construction Stormwater Management (optional)  
 2. Public Involvement/Participation     
  4. Construction Site Stormwater Runoff Control     
  6. Pollution Prevention/Good Housekeeping

**SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form**

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
3d	01	<p><b><u>Employees</u></b>                      The stormwater information regarding the hazards associated with illicit discharges and improper dumping into the USF's MS4 will be published annually in the Inside USF Newsletter which is distributed weekly via email to all faculty and staff.</p>	<p>1. Document and report annually the number of recipients that are distributed stormwater information via the Inside USF Newsletter.</p>	<p>1. Permit years 1-5</p>	<p>Facilities Management</p>
3d	02	<p><b><u>Students</u></b>                      The stormwater information regarding the hazards associated with illicit discharges and improper dumping into the USF's MS4 will be published quarterly in the Note-a-Bull Communications which is distributed via email to all students.</p>	<p>1. Document and report annually the number of newsletters with stormwater messages distributed (8 times) of recipients that are distributed the stormwater information via Note-a-Bull Newsletter.</p>	<p>2. Permit years 1-5</p>	<p>Facilities Management</p>
3d	03	<p><b><u>Businesses</u></b>                      The stormwater information regarding the hazards associated with illicit discharges and improper dumping into the USF's MS4 will be published annually via email to all business officers/managers.</p>	<p>1. Document and report annually the number of recipients that are distributed the stormwater information via email.</p>	<p>3. Permit years 1-5</p>	<p>Facilities Management</p>

**SECTION A.I. MINIMUM CONTROL MEASURE (check only one)**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> 1. Public Education and Outreach    | <input type="checkbox"/> 3. Illicit Discharge Detection/Elimination                | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional) |
| <input type="checkbox"/> 2. Public Involvement/Participation | <input checked="" type="checkbox"/> 4. Construction Site Stormwater Runoff Control | <input type="checkbox"/> 6. Pollution Prevention/Good Housekeeping             |

**SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form**

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
4a	01	Maintain erosion/sediment control requirements through written definition and directives in the University's "Building Construction Guidelines". This document provides the framework for all A/E Consultants' preparation of their Project Manuals. Maintain Directive 2007.1 of the Building and Construction Guidelines to direct the A/E. Update Directive as needed to reflect industry improvements in BMP practices or regulatory changes.	1. Document and report any updates to Directive 2007.1.	1. Permit year 1-5	Facilities Management
4b	01	Maintain in the "Building/Construction Guidelines the requirement for the A/E plans and specs. to stipulate the site contractor's responsibility to prepare an SWPPP and file the NOI for Generic Permit for Large/Small Construction activities where applicable. Maintain Directive 2007.2 of the Building and Construction Guidelines to direct the Contractor to comply. Update Directive as needed to reflect industry improvements in BMP practices or regulatory changes. Incorporate language in standard contracts for Contractor to prepare and submit SWPPP and NOI where applicable.	1. Document and report the number of active construction sites operating under erosion and sediment control requirements. 2. Document and report the number of violations specific to erosion and sediment control.	1. Permit years 1-5	Facilities Management
			3. Document and report any updates to Directive 2007.2.	2. Permit years 1-5	

**SECTION A.I. MINIMUM CONTROL MEASURE (check only one)**

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|--|--|--|
| <input type="checkbox"/> 1. Public Education and Outreach    | <input type="checkbox"/> 3. Illicit Discharge Detection/Elimination                | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional) |
| <input type="checkbox"/> 2. Public Involvement/Participation | <input checked="" type="checkbox"/> 4. Construction Site Stormwater Runoff Control | <input type="checkbox"/> 6. Pollution Prevention/Good Housekeeping             |

**SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form**

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
4c	01	<p>Include in the "Building/Construction Guidelines the requirement for the A/E plans and specs. To stipulate the site contractor's responsibility to appropriately control and dispose of construction waste.</p> <p>Incorporate language in standard contracts and/or construction documents for Contractor to control and dispose of construction waste.</p> <p>Track the number of active sites that are subject to waste control requirements.</p>	<ol style="list-style-type: none"> <li>1. Document and report the number of active construction sites subject to waste control requirements.</li> <li>2. Document and report the number of violations specific to waste control.</li> </ol>	1. Permit years 1-5	Facilities Management
4d	01	<p>Review site plans for water quality impacts and review of Contractor's SWPPP per the Project Management Guide - 19 Weather Protection and Stormwater Management Plan.</p> <p>Maintain Building Code Administration's review of site plans to ensure ample directives for contractors SWPPP and other water quality impacts are provided.</p> <p>The contractor will be notified of the potential need for Environmental Resource Permit and Construction Generic Permit Coverage.</p>	<ol style="list-style-type: none"> <li>1. Document plan review comments and report the No. of site plans reviewed and approved.</li> <li>2. Document and report the number of applicants notified of the potential need for ERP/CGP coverage.</li> </ol>	1. Permit years 1-5	Facilities Management

**SECTION A.I. MINIMUM CONTROL MEASURE (check only one)**

- |                                     |  |   |
|-------------------------------------|--|---|
| 1. Public Education and Outreach    | 3. Illicit Discharge Detection/Elimination     | 5. Post-construction Stormwater Management (optional) |
| 2. Public Involvement/Participation | 4. Construction Site Stormwater Runoff Control | 6. Pollution Prevention/Good Housekeeping             |

**SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form**

Element ID	BMP Number	A Description of BMP	B Measurable Goal(s)	C Schedule for Implementation/Completion	D Responsible Entity/Department
4e	01	Maintain provisions for receiving comments or concerns from observations made of construction activities that could impact stormwater issues by the general public, students and staff.  Require contact phone number to be posted on a job site sign for public view. Require contact phone number to be posted on all sides of construction fencing. Maintain a listing of construction activities on the stormwater webpage.	1. Log public comments/observations and report number received.	1. Permit years 1-5	Facilities Management
			2. Document and report the number of comments that lead to a follow-up inspection.	2. Permit years 1-5	
4f	01	<b>Site inspection and enforcement of control measures.</b>  Develop and implement a construction site tracking mechanism to oversee erosion and sediment/stormwater pollution prevention inspections of construction sites. Review and confirm conditions noted are representative of conditions on site. Withhold payments until compliance with SWPPP if need be.	1. Document and report number of construction site inspections.	1. Permit years 1-5	Facilities Management
			2. Document and report the number of enforcement actions.	2. Permit years 1-5	
			3. Document and report the number of follow-up actions.	3. Permit years 1-5	
			4. Develop and implement tracking mechanism.	4. Permit year 1	
4f	02	Maintain routine forum for applicable Facilities Management staff to discuss campus stormwater related projects, activities, issues, and initiatives.	1. Document number of Stormwater Workgroup meeting and attendees.	1. Permit years 1-5	Facilities Management

**SECTION A.I. MINIMUM CONTROL MEASURE (check only one)**

1. Public Education and Outreach     
  3. Illicit Discharge Detection/Elimination     
  5. Post-construction Stormwater Management (optional)  
 2. Public Involvement/Participation     
  4. Construction Site Stormwater Runoff Control     
  6. Pollution Prevention/Good Housekeeping

**SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form**

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
5a	01	Utilize qualifying alternative program; the University of South Florida relies on the current Southwest Florida Water management District (SWFWMD) and Florida Department of Environmental Protection (FDEP) regulatory criteria by providing stormwater treatment for Environmental Resource Permitted projects.	1. Continue to maintain compliance with FDEP and SFWMD criteria	1. Effective upon permit issuance.	FDEP and SWFWMD
5b	01	Develop and implement strategies that include a combination of structural and/or non-structural best management practices (BMPs) appropriate for the community.	1. Continue to maintain compliance with FDEP and SFWMD criteria	1. Effective upon permit issuance.	FDEP and SWFWMD
5c	01	Require adequate long-term operation and maintenance of BMPs.	1. Continue to maintain compliance with FDEP and SFWMD criteria	1. Effective upon permit issuance.	FDEP and SWFWMD

**SECTION A.I. MINIMUM CONTROL MEASURE (check only one)**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> 1. Public Education and Outreach    | <input type="checkbox"/> 3. Illicit Discharge Detection/Elimination     | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional) |
| <input type="checkbox"/> 2. Public Involvement/Participation | <input type="checkbox"/> 4. Construction Site Stormwater Runoff Control | <input checked="" type="checkbox"/> 6. Pollution Prevention/Good Housekeeping  |

**SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form**

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
6a	01	Provide illicit discharge training to ensure that the appropriate staff can properly detect and eliminate these discharges within the University's MS4.	1. Document and report the number of employees who completed illicit discharge training	1. Permit years 1-5	Facilities Management and other entities with fleet and/or vehicle maintenance activities.
6a	02	The University requires all facilities which have the potential to discharge pollutants to the MS4 to complete a stormwater compliance self-inspection form identifying various good housekeeping and pollution prevention practices required to be followed by the facility.	1. Document and report the number of stormwater self-inspections of the fleet maintenance / vehicle maintenance areas performed.	1. Permit years 1-5	Facilities Management and other entities with fleet and/or vehicle maintenance activities.
6a	03	The University conducts annual pollution prevention inspections of all facilities which have the potential to discharge pollutants to the MS4. Reports of each inspection are developed identifying deficiencies of the inspection.	1. Document and report the number of inspections. 2. Document and report the number of inspections where deficiencies were identified.	1. Permit years 1-5 2. Permit years 1-5	Facilities Management and other entities with fleet and/or vehicle maintenance activities.

**SECTION A.I. MINIMUM CONTROL MEASURE (check only one)**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> 1. Public Education and Outreach    | <input type="checkbox"/> 3. Illicit Discharge Detection/Elimination     | <input type="checkbox"/> 5. Post-construction Stormwater Management (optional) |
| <input type="checkbox"/> 2. Public Involvement/Participation | <input type="checkbox"/> 4. Construction Site Stormwater Runoff Control | <input checked="" type="checkbox"/> 6. Pollution Prevention/Good Housekeeping  |

**SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form**

Element ID	BMP Number	A Description of BMP	B Measurable Goal(s)	C Schedule for Implementation/Completion	D Responsible Entity/Department
6a	04	The university will implement its inspection and maintenance schedule identified in the Tampa Campus MS4 Stormwater Procedures for <b>ditches</b> . Maintenance is initiated if there is debris blocking the ditch	<ol style="list-style-type: none"> <li>1. Document and report total linear feet of ditch inspected.</li> <li>2. Document and report total linear feet of ditch cleaned and repaired.</li> </ol>	<ol style="list-style-type: none"> <li>1. Permit years 1-5</li> <li>2. Permit years 1-5</li> </ol>	Facilities Management
6a	05	The university will implement its inspection and maintenance schedule identified in the Tampa Campus MS4 Stormwater Procedures for <b>swales</b> . Maintenance is initiated if there is debris blocking the swale.	<ol style="list-style-type: none"> <li>1. Document and report number of swales inspected.</li> <li>2. Document and report number of swales cleaned and repaired.</li> </ol>	<ol style="list-style-type: none"> <li>1. Permit years 1-5</li> <li>2. Permit years 1-5</li> </ol>	Facilities Management
6a	06	The university will implement its inspection and maintenance schedule identified in the Tampa Campus MS4 Stormwater Procedures for <b>stormwater management ponds</b> . Maintenance is scheduled mowing and trimming.	<ol style="list-style-type: none"> <li>1. Document and report number of stormwater ponds inspected.</li> <li>2. Document and report number of stormwater pond maintenance activities.</li> </ol>	<ol style="list-style-type: none"> <li>1. Permit years 1-5</li> <li>2. Permit years 1-5</li> </ol>	Facilities Management
6a	07	The university will implement its inspection and maintenance schedule identified in the Tampa Campus MS4 Stormwater Procedures for <b>curb inlets</b> . Maintenance is initiated if there is debris blocking the inlet	<ol style="list-style-type: none"> <li>1. Document and report number of curb inlets inspected.</li> <li>2. Document and report number of curb inlet maintenance activities</li> </ol>	<ol style="list-style-type: none"> <li>1. Permit years 1-5</li> <li>2. Permit years 1-5</li> </ol>	Facilities Management
6a	08	The university will implement its inspection and maintenance schedule identified in the Tampa Campus MS4 Stormwater Procedures for <b>catch basins</b> . Maintenance is initiated if there is debris blocking the catch basin.	<ol style="list-style-type: none"> <li>1. Document and report number of catch basins inspected.</li> <li>2. Document and report number of catch basin maintenance activities</li> </ol>	<ol style="list-style-type: none"> <li>1. Permit years 1-5</li> <li>2. Permit years 1-5</li> </ol>	Facilities Management
6a	09	The university will implement its inspection and maintenance schedule identified in the Tampa Campus MS4 Stormwater Procedures for <b>pipes</b> . Maintenance is initiated if there is debris blocking the pipe.	<ol style="list-style-type: none"> <li>1. Document and report number of pipes inspected.</li> <li>2. Document and report number of pipe maintenance activities</li> </ol>	<ol style="list-style-type: none"> <li>1. Permit years 1-5</li> <li>2. Permit years 1-5</li> </ol>	Facilities Management

**SECTION A.I. MINIMUM CONTROL MEASURE (check only one)**

1. Public Education and Outreach                     
  3. Illicit Discharge Detection/Elimination                     
  5. Post-construction Stormwater Management (optional)  
 2. Public Involvement/Participation                     
  4. Construction Site Stormwater Runoff Control                     
  6. Pollution Prevention/Good Housekeeping

**SECTION A.II. BEST MANAGEMENT PRACTICES (BMPs) For The Minimum Control Measure Identified In Section A.I. Of This Form**

Element ID	BMP Number	A	B	C	D
		Description of BMP	Measurable Goal(s)	Schedule for Implementation/Completion	Responsible Entity/Department
6a	10	The university will implement its inspection and maintenance schedule identified in the Tampa Campus MS4 Stormwater Procedures for <b>exfiltration trenches</b> . Maintenance is initiated if there is debris blocking the trench.	<ol style="list-style-type: none"> <li>1. Document and report number of exfiltration trenches inspected.</li> <li>2. Document and report number of exfiltration trench maintenance activities</li> </ol>	<ol style="list-style-type: none"> <li>1. Permit years 1-5</li> <li>2. Permit years 1-5</li> </ol>	Facilities Management
6a	11	The university will implement its inspection and maintenance schedule identified in the Tampa Campus MS4 Stormwater Procedures for <b>pollution control boxes</b> . Maintenance is initiated if there is debris blocking the control box.	<ol style="list-style-type: none"> <li>1. Document and report number of pollution control boxes inspected.</li> <li>2. Document and report number of pollution control box maintenance activities</li> </ol>	<ol style="list-style-type: none"> <li>1. Permit years 1-5</li> <li>2. Permit years 1-5</li> </ol>	Facilities Management
6a	12	The university will implement its inspection and maintenance schedule and track material removed.	<ol style="list-style-type: none"> <li>1. Document and report total amount of material removed during maintenance activities of the MS4.</li> </ol>	<ol style="list-style-type: none"> <li>1. Permit years 1-5</li> </ol>	Facilities Management
6b	01	University employees whose daily job duties have the potential to impact the MS4 are trained annually on how to prevent or reduce stormwater pollution from operator activities using the Good Housekeeping and Material Storage procedures developed. This training also includes educating employees on the hazards associated with illicit discharges and how to identify them.	<ol style="list-style-type: none"> <li>1. Document and report annually the number of employees trained or retrained.</li> </ol>	<ol style="list-style-type: none"> <li>1. Permit years 1-5</li> </ol>	Facilities Management
6b	02	<p>Train USF staff (construction site plan reviewers, site inspectors and site operators) in erosion and sedimentation control, waste control, and best management practices.</p> <p>Train new Campus Construction Coordinators who will be inspecting construction projects.</p>	<ol style="list-style-type: none"> <li>1. Document and report the number of employees trained.</li> </ol>	<ol style="list-style-type: none"> <li>1. Permit years 1-5</li> </ol>	Facilities Management

Page # 13 of 13 total pages of SWMP Elements Forms attached to the NOI