USF UNIVERSITY OF SOUTH FLORIDA

Department of Computer Science and Engineering

Internship Contract and Agreement

Student: _____   Date: _____
     PRINT: Last   First   Middle initial

Student ID: **U**_____   Phone: _____

Address: _____
        Street   City   State   Zip code

Email: _____   Classification: _____

Course: **CIS 4940** _____ / _____ / _____ / _____ / _____
                Section   Ref No.   Semester / Yr   Credits   Instructor

Place of employment: _____

Hours per week: _____

Expected duties and responsibilities (please provide details):

Approved: _____   Department Approved: _____
Supervising Professor   Department Chair/Director of Undergraduate Program

This form is to be executed by students in the Department of Computer Science and Engineering who have an industry internship and who wish to earn credit as CIS 4940. It is expected that the supervising professor and student will agree that the expected duties and responsibilities constitute a significant contribution to the student's education. A written mid-term and end-of-semester report may be submitted as required by the supervising faculty member. A letter from the employer must be received by the end of the semester to document the internship relationship. This letter should note the formal internship status of the student and also state the number of hours per week worked, duties performed, and generally how well the duties were performed. This form authorizes enrollment of the student.

This completed and approved form must be signed by the Supervising Professor and Department Chair or Director of the Undergraduate Program. A student is allowed to count as Departmental elective credit a maximum of six (6) hours of CIS 4940 and/or any other supervised individual study with S/U grade.