

STANDARD OPERATING PROCEDURES
DIVISION OF COMPARATIVE MEDICINE
UNIVERSITY OF SOUTH FLORIDA

SOP#: 800

Date Issued: 5/01

Date Revised: 9/20

Page 1 of 1

TITLE:	Aquatic Vertebrate Room Duties
SCOPE:	All Authorized Personnel
RESPONSIBILITY:	Facility Manager and Technical Staff
PURPOSE:	To Establish Minimum Duties Required to Maintain Acceptable Husbandry

I. PROCEDURES

1. Upon the completion of species specific SOPs regarding care and feeding, the following tasks are to be performed.
 - a. Daily-
 1. Assure no investigator's supplies or trash is left in room
 2. Check and replenish supplies (e.g., soap, paper towels) as needed.
 3. Wipe down all counter/sink areas with water.
 4. Complete **Room Status Sheet**.
 5. Record new arrivals on **Per Diem Sheets**.
 6. Sweep floor and empty trash as needed.
 7. Mop floor with water only, taking care not to splash on equipment.
 - b. Weekly-
 1. Count all occupied tanks and record on the **Per Diem Sheet**.
 2. Conduct water analysis if required see SOP for species care and feeding.
 3. Spot clean cages.
 - c. Bi-weekly
 1. Check heating elements, drum filter, UV lamp Conductivity probe, and pH probe and record on the **Room Status Sheet**.
 2. Sanitize room cleaning equipment.
 - d. Monthly-
 1. Confirm diurnal light timers are accurately controlling animal room lights by use of the HOBO data logger, the first week of each month and record results on the **Room Status Sheet**.

Approved:

Date: