

Extended Time and Additional Attempts in Canvas

- 1. Login to Canvas
- 2. Select Quizzes from the left panel

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3. Under the heading Assignment Quizzes, select the quiz to be edited

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- 4. Detailed information pertaining to the exam will be displayed
- 5. In the upper right corner of the Quiz page, under the Related Items Heading, select the Moderate This Quiz link.

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1 Eat 6 -	Related Horse Mederate This Quiz SpeedGrader**

- 6. Within the Moderate This Quiz page, a list of all the students allowed to take the quiz will load.
- 7. Locate the student to be given additional time or attempts
- 8. Select the Pencil/Edit button near to the student name.

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- 9. A Student Extension dialog box will appear
- 10. Enter the number of additional attempts (Canvas already counts 1 attempt, so if the student needs 3 attempts, add two extra attempts.
- 11. To give a student additional time, enter the number of minutes of extra time.

Student Extensions	0
Extensions for	
Extra Attempts:	(everyone gets 1 aiready)
Extra Time on Every Attempt	minutes
Manually unlock the quiz for	ir the next attempt
	Cancel Save

12. Once all the additional attempts and/or time is added, press the save button.